

Credit Card Authorization

Cardholder Name: _____

Card Number: _____ Expiration: ____/____

Security Code: _____ Card Type: VI - MC - AX - DS

Billing address for the card: _____

City, State, Zip code: _____

Cardholder's telephone number: _____

	Traveler Legal Name	Date of Birth	Emergency Contact/Phone
1			
2			
3			
4			

Package/Confirmation: # _____ Charge Amount: \$ _____

I hereby authorize Regal Travel to act upon my instructions received by telephone or any other means to charge my credit card account listed above for the expenses arising from travel arrangements made by Regal Travel for me or any other person designated by me, including but not limited to, airplane, steamship and railroad tickets, hotel accommodations, car rentals, and other land arrangements.

I hereby ratify any instructions given pursuant to the above authorization and agree that neither Regal Travel nor any of its employees, agents or representatives will be liable for any loss, liability, cost or expense for acting upon such instructions believed by it or them to be genuine. Subject to such conditions this authorization will remain in effect until Regal Travel has received written revocation from me.

Regal Travel, Inc. will at all times have the right to refuse to complete any specific transaction for any reason, including, but not limited to, improper or incomplete authorization by the customer/client, inadequate credit to pay for the travel arrangements requested and/or an expired or invalid credit account.

Regal Travel, Inc. also reserves the right at all times to suspend the credit card authorization privilege contemplated herein without notice to the customer. I agree that Regal Travel will not in any way be liable for any damages or inconvenience to the customer/client in connection with any such suspension or termination.

Cardholder Signature

Date MM/DD/YYYY

Please inform Regal Travel if any information provided in this form changes.
 Please submit completed form along with required items listed above to Regal Travel

725 Kapiolani Blvd. Suite C103, Honolulu, HI 96813
 Phone: (808) 566-7620 ■ Fax: (808) 566-7676 ■ Toll Free: 1 (800) 799-0865

Important Information

REGAL TRAVEL acts as an agent only for the sale of air transportation and other travel accommodations. Its principles are the suppliers of such travel accommodations who are indicated on the face of this invoice and in the brochures or other promotional material you have been given. As an agent, **Regal Travel** is not liable for the failure defaults or bankruptcy negligence or intentional misconduct of any such suppliers of travel services and your conclusion of the transaction which is the subject of this invoice is your acknowledgement and agreement to this limitation. If you have any questions about this you should ask the agent or employee with whom you are working or ask to speak with the agency manager.

1. Check documents: We have made a special effort to assure the accuracy of your schedule. However, you should check all of your documents when you receive them to be sure that they are correct. Report any inaccuracies or problems to us as soon as possible. You should ask about and be fully advised as to the passport and/or visa requirements if any for the itinerary set out on this invoice. Although we can assist you to obtain any necessary documents, it is your responsibility for meeting such requirements; **Regal Travel** is not liable for any damages or delays you may encounter en route as a result of failure to meet any such requirements prior to departure.
2. Check-in: To avoid difficulties at check-in-time, please arrive at the airport for check in at least 90 minutes prior to departure for domestic flights and at least 2 hours prior to departure for international flights.
3. Reconfirmations: We recommend that you reconfirm all flights 48 hours prior to departure and at each point stopover. This will give the airline the opportunity to keep you advised of any changes, which may have occurred in your flight. On international flights, you must reconfirm your continuing or return reservations at least 72 hours prior to flight time at each point of stopover or your reservations ma, depending upon the carrier's policy, be automatically cancelled.
4. Overbooking: Airline flights may be overbooked and you may be denied boarding even though the airlines and we as their sales agent have given you a confirmed seat. The rules for denied boarding are available at all ticket counters.
5. Changes or Cancellations: To change or cancel your flight itinerary whether prior to departure or en route, you should call **Regal Travel** before your travel date at the number shown on the front of this invoice or the airline you are scheduled to take. Unused tickets are completely nonrefundable and will have no monetary value if **not** cancelled prior to travel date.
6. Special Fares: Most special, excursion, and discount tickets have various travel restrictions and may have a penalty for change or cancellation, or may be non-changeable, non-cancelable, and non-refundable. Always check your tickets as received, and before attempting any changes in your schedule as this may result in partial or full loss of the value of these tickets.
7. Lost Tickets: Lost, Stolen, or destroyed tickets must be paid for until refund, if available, is obtained from the issuing airline, subject to any airline imposed service charges or lost ticket fees. **Regal Travel** may impose a processing fee for any such lost ticket applications.
8. Travel Insurance: **Regal Travel** strongly recommends travel insurance, which can protect you against many of the hazards of travel. If you are not certain what coverage is provided under any of these policies you should ask the agent with operator or travel suppliers employed, any or all of the coverage's could be important to you.

Insurance Coverage Requested _____

Insurance Coverage Refused _____

9. I/We have read and acknowledge that the itinerary on the reverse page is correct. Any changes hereafter will be assessed a penalty and service fees plus possible additional fare increases. Price included U.S. taxes. Vouchers are non-exchangeable and non-refundable. All packages are non-refundable. All changes are subject to penalties and surcharges by the vendors and by **Regal Travel**.

Date

Customer Signature

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